

**OFFICE OF THE COMMISSIONER OF HEALTH & FAMILY WELFARE:  
ANDHRA PRADESH: AMARAVATHI**

**File.No. HMF04-13/2/2021-RHS**

**Dt.06-08-2024**

**NOTIFICATION**

Sub:- CH&FW, AP – RHS Section –Notification for Admission into MPHWF training course(2 years Course) in the Govt./Grant-in-aid/Private MPHWF/ANM Course institutions in the A.P. State for the academic year 2024-25– Instructions issued – Regarding.

Ref:- 1. G.O.Ms.No.99, HM&FW (K2) Dept., Dated: 26.5.2014.  
2. List of the eligible institutes as per APNMC/for the academic year -2024-25.

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The immediate attention of the District Medical and Health Officers / Member-Convener of the Selection Committee for selection of candidates for admission into Multi-Purpose Health Workers (Female) Training Course in the respective districts are invited to the reference cited. In pursuance of the guidelines therein, the application form for admission into MPHWF/ ANM course for the academic year 2024-25 is kept available in the CH&FW official website <http://cfw.ap.nic.in>.

The following instructions have to be followed while making the admissions for Free (Convener) / Management quota seats in the Private MPHWF (F) Training Institutions in their respective districts.

**PROCEDURE FOR ADMISSION INTO GOVT./GRANT-IN-AID/PRIVATE MPHWF/ANM COURSE INSTITUTIONS:**

**EDUCATIONAL QUALIFICATIONS:**

The Minimum Educational qualification for admission into the Multipurpose Health workers (Female) Training Course shall be Intermediate pass with any group.

**CATEGORISATION OF SEATS:**

- (i) For Government and Grant in aid institutions all seats are “Free Seats”.
- (ii) For Private Institutions, 60% of the total number of seats shall be called “Free seats” and the remaining 40% shall be called “Management Seats”

**METHOD OF ADMISSION:**

(1) Admission to “Free seats” shall be made by a selection committee consisting of the following:

- |   |                    |
|---|--------------------|
| (i) Joint Collector of the District             | ...Chairman        |
| (ii) Dist. Medical & Health Officer             | ...Member-Convener |
| (iii) Superintendent of the Dist.Hqrs. Hospital | ...Member          |
| (iv) Principal of concerned training institute  | ...Member          |

The above committee shall make Selections purely based on merit, on the basis of aggregate marks obtained by the Candidates in the minimum qualifying examination for Multipurpose Health Workers (Female) Training Course i.e., Intermediate Public Examination or its equivalent with any group. In deciding such merit, candidates who pass under compartmental system will be placed after candidates who passed in a single attempt and other guidelines for finalizing the merit will be followed. In case, same marks have been obtained, the age shall be taken as criteria for selection of candidates.

(2) The Principals of Private MPHWF Training Institutions shall admit the candidates as allotted by the above committee on the basis of ranking assigned to them against 60% "Free seats"

(3) For admission to "Management Seats" also, the candidates are required to fill up the admission application form. The institute submits the list of candidates to the selection committee for its approval. The Selection list should have the photo of the each candidate against her name.

(4) After approval of the students selection list will be submitted to the CH&FW, AP, before commencement of Training Course without fail.

#### **RULES OF RESERVATION:**

Rules of reservation shall be strictly followed while making selection for both Free and Management quota seats. Unfilled seats meant for reserved categories shall be kept vacant and shall not be filled up. The stipulations of local area reservations as prescribed in the rules in force by the Education Department shall be followed. Ex.Servicemen& P.H. quota shall be followed.

#### **PERIODICITY OF ADMISSION:**

All the Govt./Grant-in-aid/Private MPHWF/ANM Course institutions shall admit candidates uniformly once in a year as per INC regulations.

#### **SUBMISSION OF APPLICATIONS FOR ADMISSION INTO MPHWF (F) TRAINING COURSE:**

Application form for admission into the course is available in the official website of Commissioner of Health & Family Welfare, A.P., Amaravathii.e, <http://cfw.ap.nic.in>.

#### **Schedule for Admissions into MPHWF(F) Training Course(2 Years Course) for the Academic Year-2024-25**

1. Applications for admissions into MPHWF(F) Training Course are available w.e.f -- 12-08-2024.
2. last date for Registration fee and for submission of applications -- 30-09-2024
3. Publication of Selection List by the DM&HOs -- 15-10-2024
4. Commencement of Classes w.e.f -- 21-10-2024

#### **The Following steps to be followed for submission of the admission application:**

**Step 1:** Download the Admission Application form from the Official Website of Commissioner of Health & Family Welfare Official Website i.e.,<http://cfw.ap.nic.in>. Fill up all the mandatory fields as per the instructions. (Fill up separate applications for "Free & Management quota seats" available in the particular district in Private MPHWF Training Institutions)

**Step 2:** Submit to the concerned DM&HOs in the district where in the institute located for admission in respect of Govt./Grant-in-aid/Private MPHWF/ANM Course institutions along with photocopies of the following documents:

- (a) SSC certificate
- (b) Intermediate certificate
- (c) Caste Certificate (in case of SC/ST/BCs)
- (d) Residential Certificate/Study Certificate from IVth to Xth class
- (e) Registration fee of Rs.50/- (Rupees fifty only) by way of D.D. in favour of **Commissioner of Health & Family Welfare, A.P.** BC/SC/ST candidates are exempted from payment of registration fee.

**Step 3:** The Last date for submission of applications at the concerned DM&HO office in their districts in case of Govt./Grant-in-aid/Private MPHWF/ANM Course institutions on or before is **30-09-2024 by 5.00 P.M.** either in person or by Registered post with due acknowledgement. The Department will not be held responsible for any postal delays for non-receipt of applications on or before the stipulated date.

**For the Management Quota Seats also, the candidates are required to fill up the application form and submit the same along with the list of Management quota admitted candidates to the selection committee for its approval.**


**The candidates also be informed that the eligible institutes of MPHWF/ANM Course for taking admissions of the Academic Year 2024-25 are shown in the Annexure ( as per Andhra Pradesh Nursing and Midwifery Council).**

**The department will not be held responsible for admission of the candidates in a non-recognized institution (not listed institution).**

**The Department will not be held responsible for admission of the candidates who have crossed the prescribed maximum age limit as specified in Go.Ms.No.99 dt.26-05-2014 at Para 6 (2)**

**Entire process of selection has to be completed by 15-10-2024.** As soon as the selection procedure is completed as per the above instructions and guidelines, the selection lists duly approved by the Selection Committee members should be submitted to this office on **31-10-2024** without fail. The selection list should indicate very clearly the numbers of candidates under free and management quota for each private nursing school separately and their photos should be affixed against the name of each candidate.

The District Medical and Health Officers/Member-Convener of the Selection Committee are requested to follow the above instructions strictly while making admissions into MPHWF Training Course (2 Years course) for the Academic year 2024-25.

  
For Commissioner of Health & FW  
Addl. Director (MCH)  
O/o. Commissioner of Health & Family Welfare  
Mangalagiri, Guntur Dist., A.P.

To

All the District Medical and Health Officers/ Member-Convener of the Selection Committee in respective districts in the State.

The Joint Collector of the Districts as Chairman to the Selection Committee.

Copy to the Principals of all Govt./Grant-in-aid/Private MPHWF/ANM Course institutions in the state through CH&FW website.

Copy submitted to the Principal Secretary to Government, Health, Medical and Family Welfare Department, Govt. of A.P., Amaravathi for information.

**Note:** Notices issued to the 5 MPHWF Trg. Insts that they are not considered as Grant-In-Aid institutes from the academic year 2024-25 and onwards vide Rc.No.HMF04-17/2/2021-RHS Dt.14-03-2024. They are 1. St. Joseph's, Vejendla, Guntur 2. St.Peter's, Tenali 3.Ekalavya, Chirala 4. Sri Srinivasa, Chittoor 5. Rashtriya Seva Samithi, Tirupati.